

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Less 19-054-1N – Art Equipment

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the recommendation to award Invitation to Bid (ITB) 19-054-1N – Art Equipment to School Specialty, Inc. This second release of the ITB is for the award of specific items, such as electric kilns, kiln furniture sets, and ceramic toolsets, that were disqualified when the ITB was originally approved on August 7, 2018.

The original ITB 19-054N was approved by the School Board at the SBOM on August 7, 2018, under Item EE-13 for three (3) years starting September 1, 2018 through September 30, 2021, with a renewal option for two (2) additional one (1) year periods, with a spending authority of \$180,000, which included the forecast for the items awarded in the second release of the ITB. Therefore no additional Spending Authority is being requested. The original ITB awarded Art Equipment, such as clay with wedging board bin, mat cutter, paper, and board rotary cutter, drying rack, electric potter's wheels with stools, storage, and drying cabinets, and lightbox.

Goods/Services Description

Responsible: Applied Learning

The Applied Learning Department (K-12) has identified the need for art equipment that will be used in art programs throughout the District. The use of art equipment in class instruction is essential to the District's art curriculum for all grade levels. Art equipment, such as clay with wedging board bin, mat cutter, paper, and board rotary cutter, drying rack, electric potter's wheels with stools, storage/drying cabinets, and lightbox, is used to deliver art lessons in connection with the Next Generation Sunshine State Standards and newly adopted Florida Standards. Technical centers and/or departments may order from this Bid, as well as school art curriculums.

Procurement Method

Responsible: PWS

The second solicitation ran from October 19, 2018 through November 13, 2018. There were five hundred, and thirty (530) vendors notified, eighteen (18) vendors downloaded the ITB, and one (1) bid was received before bid opening. The bid is awarded by item or by group, to the lowest responsive and responsible Bidder(s) meeting all specifications, terms, and conditions.

Financial Impact

Responsible: PWS and Applied Learning

There is no financial impact to the District.